

ASTON FENCING ACADEMY

CLUB CONSTITUTION

Version: 1.00

Date: 12/03/2026

Review Date: Annually



1. Name

The name of the organisation shall be **Aston Fencing Academy**, hereafter referred to as “the Academy”.

2. Aims and Objectives

The aims of the Academy are to:

- Provide safe, structured and enjoyable fencing sessions for children
 - Promote physical activity, confidence, coordination and discipline
 - Create an inclusive and supportive environment for all participants
 - Encourage participation regardless of ability, background or experience
 - Develop skills through structured coaching and positive engagement
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3. Membership

Membership is open to children aged 5–12 who wish to participate in Academy sessions.

All participants must:

- Complete a registration and waiver form prior to participation
- Follow the Academy’s code of conduct
- Be supervised and collected by a responsible adult

The Academy reserves the right to refuse or revoke membership where behaviour is deemed unsafe or inappropriate.

4. Management Structure

The Academy is managed by the following roles:

Head Coach

Aston Bowring

Responsible for delivering sessions, coaching standards, and day-to-day operations.

Safeguarding Officer

Mark Bowring

Responsible for safeguarding oversight, handling concerns, and ensuring appropriate escalation where required.

Additional roles may be introduced as the Academy develops.

5. Safeguarding

The Academy is fully committed to safeguarding and promoting the welfare of children.

- A safeguarding policy is in place and reviewed annually
 - All safeguarding concerns are taken seriously and acted upon
 - Appropriate DBS checks and safeguarding training are completed where required
 - Safe collection procedures, including password verification where necessary, are enforced
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6. Health and Safety

The Academy is committed to providing a safe environment for all participants.

- Risk assessments are carried out for all activities
 - Equipment is checked regularly and maintained
 - Sessions are structured and supervised at all times
 - Emergency procedures are in place and understood
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7. Code of Conduct

All members, parents, and staff are expected to behave in a respectful and responsible manner.

- Treat others with respect at all times
- Follow instructions and safety rules
- Promote a positive and inclusive environment
- Avoid behaviour that may cause harm, disruption, or distress

Failure to follow the code of conduct may result in removal from sessions.

8. Equality and Inclusion

The Academy is committed to equality and inclusion.

- All participants are treated fairly and without discrimination

- Sessions are adapted where possible to meet individual needs
 - SEN participants are supported through appropriate session structure and smaller group sizes where required
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9. Finance

The Academy operates as a private organisation.

- Fees are set to support operational costs and development
 - Income is reinvested into the Academy
 - Financial records are maintained appropriately
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10. Discipline and Complaints

The Academy expects high standards of behaviour.

- Any behaviour that risks safety or wellbeing may result in removal from sessions
 - Complaints should be raised directly with Academy management
 - All complaints will be handled fairly, promptly, and confidentially
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11. Data Protection

The Academy will handle personal data in accordance with UK data protection legislation.

- Information is collected only where necessary
 - Data is stored securely
 - Data is not shared without consent unless required by law
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12. Dissolution

In the event that the Academy ceases to operate:

- All outstanding matters will be resolved
 - Any remaining assets will be distributed appropriately
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13. Amendments

This constitution may be amended at any time by the Academy management to reflect operational, legal, or safeguarding changes.

14. Declaration

This constitution was adopted by Aston Fencing Academy and will be reviewed annually.

Name: Aston Bowring

Position: Head Coach

Date: 12/03/2026